



Homework Policy

<p><b>Homework Statement</b></p>	<p>We want to encourage pupils to develop positive homework habits which will allow them to attain to the best of their ability.</p> <p>We give homework:</p> <ul style="list-style-type: none"> <li>• To add support to learning in school</li> <li>• To consolidate classwork</li> <li>• To involve parents in pupils' current study as well as providing information and opportunities for parental cooperation and support.</li> <li>• To encourage ownership and responsibility for learning as well as developing good habits and self-discipline.</li> <li>• Homework undoubtedly contributes to increasing pupil attainment and achievement.</li> </ul> <p>We understand that some pupil's circumstances may make it more difficult for them to complete their homework tasks and we will work with these pupils and their parents to support them and find additional ways of helping them in this important area of their school work.</p>
<p><b>Homework Everyday</b></p>	<p>There is an expectation across the school that pupils will be responsible for their own learning and they should be working more independently; reading over class jotters, textbooks, reviewing planners with targets, researching on the internet, sketching, watching programmes and reading that help to contextualise learning.</p>
<p><b>Homework Frequency</b></p>	<p><u>Faculty of Business, Design and Technologies</u>                  In S1, S2 and S3 pupils will receive homework on a fortnightly basis. In S4 onwards homework becomes an integral part of all certificated classes. Pupils would be expected to complete some homework every week.</p>

<p><b>Homework Context and Advice on Time Spent and Time to Complete</b></p>	<p>The majority of homework will be linked to the particular unit or project being taught. However, regular independent revision and preparation for assessment is very important and is encouraged.</p> <p><b>Our advice on the time pupils are expected to spend per week are as follows:</b></p> <ul style="list-style-type: none"> <li>• In years 1-3 in the broad general education pupils should be spending about 3-4 hours in S1, building up to 5-6 hours in S3.</li> <li>• For NATIONAL courses 2, 3 and 4 pupils are advised to maintain their level of homework as in S3.</li> <li>• NATIONAL 5 courses - 2 hours per subject.</li> <li>• HIGHER courses - 3 hours per subject</li> <li>• Advanced HIGHER – 4 hours or more per subject.</li> </ul> <p>Teachers will give adequate time for pupils to complete homework ranging from 2 or 3 days to a week or longer. In some circumstance a little homework for the following day may be given. Teachers will also indicate how long a piece of set homework should take.</p>
<p><b>Marking Homework</b></p>	<p>Homework often takes various forms therefore the marking of such homework may involve various forms of assessment. i.e. self-assessment, peer assessment, comment only marking or a graded piece of work.</p>
<p><b>Recording Homework</b></p>	<p>All homework will be recorded in the pupil's planners. Progress will be communicated to parents formally through parents meetings and tracking reports. The faculty head will monitor homework progress on a monthly basis as part of the departmental monitoring and tracking process.</p>
<p><b>Failure to submit Homework</b></p>	<p>For set homework each member of staff records whether homework was submitted on time. Homework which has not been submitted will be re-issued and additional support measures may be considered.</p> <p>An early intervention letter will be issued to parents by the class teacher for pupils who still fail to submit their homework. If the situation continues then a further intervention letter is issued to parents by the head of faculty who may also set up a meeting to discuss the way forward.</p>

<p><b>Parents and Homework</b></p>	<p>The school recognises the key role that parents have in the successful completion of homework and asks for their continued support to ensure that it is completed to the best of the child's ability. Practical help can be provided by:</p> <ul style="list-style-type: none"> <li>• Ensuring that homework planners are looked at and signed on a weekly basis</li> <li>• Establishing a homework routine in the house</li> <li>• Discussing homework with the pupil regularly</li> <li>• Providing a quiet space for completion of homework tasks</li> </ul>
<p><b>Tracking Homework</b></p>	<p>Pupils are tracked on their progress on a monthly basis, below is an explanation of the standards.</p> <ol style="list-style-type: none"> <li>1. <u>Excellent</u> - Always completes Homework to the best of ability. Homework is always handed in on time. Instructions for Homework always well followed. Additional work beyond what was required is done.</li> <li>2. <u>Good</u> - Completes Homework to the best of ability. Homework is handed in on time. Instructions are followed well.</li> <li>3. <u>Inconsistent</u> - Homework sometimes not handed in to the best of ability. Homework sometimes handed in on time. Instructions sometimes not well followed.</li> <li>4. <u>Needs Improvement</u> – Rarely or never hands in homework.</li> </ol>